

“AGRICULTURAL STRUCTURES” PERMIT REQUIREMENTS

An Agricultural Structure is a structure that is used exclusively for storage for storage of agricultural goods or equipment and must be used to house animals. The following information must be submitted to the Zoning Administrator before an Agricultural Structure Permit can be processed and approved. A more detailed description of items 1-5 is listed below.

1. Agricultural Structure Permit
2. Survey or Site Plan (two copies)
3. Agricultural Structure Plans (as required by zoning administrator)
4. Septic System Compliance Certificate (if needed)
5. Feedlot Permit (may be needed if the structure houses animals).

1. **Agricultural Structure Permit:** Complete the attached application form.
2. **Survey or Site Plan:** Provide an updated plan of the property showing all property lines, lakes, streams, rivers, bluffs, wetlands, road right of ways, wells, easements, septic tanks and drainfields, existing building location, dimensions and proposed setbacks. A sample Site Plan is available in this packet.
3. **Agriculture Structure:** Floor Plan showing length and width of building, interior walls, bathrooms, plumbing fixtures and write on the floor plan how each area will be used; hay storage, livestock, or farm implement storage etc.

Elevation drawings of the front, rear and sides of the finished building, include side wall height and height to the peak from grade.
4. **Septic System Compliance Certificate:** A Compliance Certificate is required if the property is located in the Shoreland District. Septic Compliances Certificates must be completed by a Licensed Inspector or Designer I. The building permit will not be issued until a septic system permit is approved.
5. **Feedlots:** If the building houses livestock a feedlot permit may be required. Information can be obtained from:

Township Zoning Office
Jim Braun Zoning Administrator
2428-115th Avenue
Princeton, Minnesota 55371-6200

Office: (763) 389-3487
Cellular: (612) 282-9496
Toll Free: 1-800-851-3383

"AGRICULTURAL STRUCTURE" APPLICATION

Township Zoning Office – 2428-115th Avenue, Princeton, Minnesota 55371-6200
Office: (763) 389-3487 Cellular (612-282-9496 Toll Free: 1-800-851-3383

Received by: _____ Date: _____ Permit #: _____

//////////////////////////////////////APPLICANT FILL OUT INFORMATION BELOW//////////////////////////////////////

Project Address: _____ PID # _____

Applicant: _____ Zoning: _____

Work Phone _____ - _____ - _____ Home Phone _____ - _____ - _____ Cell Phone _____ - _____ - _____

Fax Number _____ - _____ - _____ Email _____

Mailing Address: _____ City: _____ Zip: _____

Shoreland District: YES _____ NO _____ Number of Acres (at least 10 needed): _____

Description of Project and use of building:

Dimensions: _____

Structure Use: Livestock: YES _____ NO _____ Storage Only: YES _____ NO _____ Valuation: _____

New Driveway: YES _____ NO _____, Driveway has been approved by the Township, County, or State Authority: YES _____ NO _____

General Contractor: _____ License #: _____ Phone: _____ - _____ - _____

I hereby certify with my signature that all data contained herein as well as all supporting data are true and correct to the best of my knowledge: _____
Applicant Signature Date

//////////////////////////////////////OFFICE USE ONLY//////////////////////////////////////

Ag Structure Fee: _____

Land Use/ Zoning Fee: _____

Septic System: _____

Other: _____

TOTAL: _____

Issued by: _____ Date: _____ Receipt # _____

PLANNING & ZONING DEPARTMENT

Jim Braun, Zoning Administrator
2428-115th Avenue
Princeton, Minnesota 55371-6200

Metro (763) 389-3487
Out State 1-800-851-3383
Cellular (612) 282-9496
Fax (763) 389-9587

Identify all General Contractors and Sub-Contractors to be performing work on this project:

	<i>Name</i>	<i>Phone No:</i>	<i>License No:</i>
A. Architect or Engineer:			
B. General:			
C. Excavator:			
D. Masonry:			
E. Carpentry:			
F. Roofing:			
G. Insulation:			
H. Sheetrock:			
I. Plumbing:			
J. Heating:			
K. Septic:			
L. Well Driller:			
M. Electrical:			

I, the undersigned, do hereby agree, in the case that a permit is granted, that all work shall be done and all materials that are used shall comply with the plans and specifications herewith submitted, and with all ordinances and building codes.

Signature of applicant: _____ Date: _____

Permit Number: _____

Parcel Number: _____

Property Owner Waiver

Minnesota State Contractor Licensing Requirements

The purpose of this form is to have property owners acknowledge their responsibilities to the Minnesota State Building Code, to Zoning Ordinances, and to other applicable rules and regulations when they are acting as general contractor in building projects.

I understand that the State of Minnesota requires that all Residential Building Contractors, Remodelers, and Roofers, obtain a State License unless they qualify for a specific exemption from the licensing requirements. By signing this waiver, I attest to the fact that I am building or improving my property by myself. I claim to be exempt from the State License requirements because I am not in the business of building on speculation or for resale and this is the first residential structure that I have built or improved in the past 24 months.

I acknowledge that because I do not have a State License, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota State Statute 514.01.

I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this property. Some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minnesota State Statute 326.92, subdivision 1, and that I forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors that I hire are unlicensed.

I also acknowledge that as the contractor on this project, I am solely and personally responsible for any violations of the State Building Code and/or jurisdictional Ordinance in connection with the work performed on this property.

Signature of Property Owner

Project Address

Date

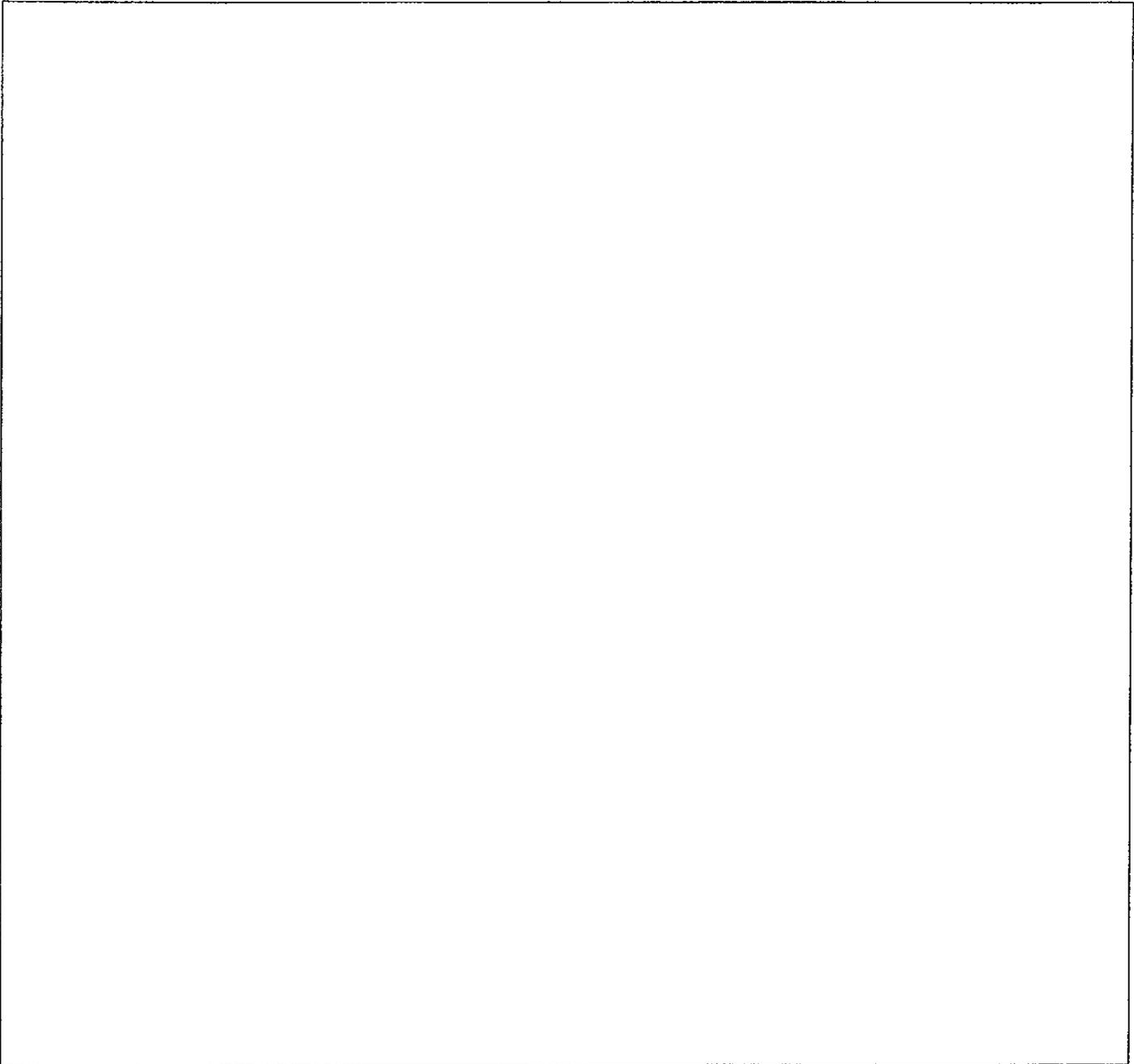
Please return this signed waiver with the Building Permit Application.

To determine whether a particular contractor is required to be licensed, or to check on the licensing status of an individual contractor, call the Minnesota Department of Commerce, Enforcement Division at 651/296-2594, or toll-free at 1-800/657-3602.

SITE PLAN

- Property Lines
- North Arrow

- Scale of Drawing: 1 square = ____
_____ feet



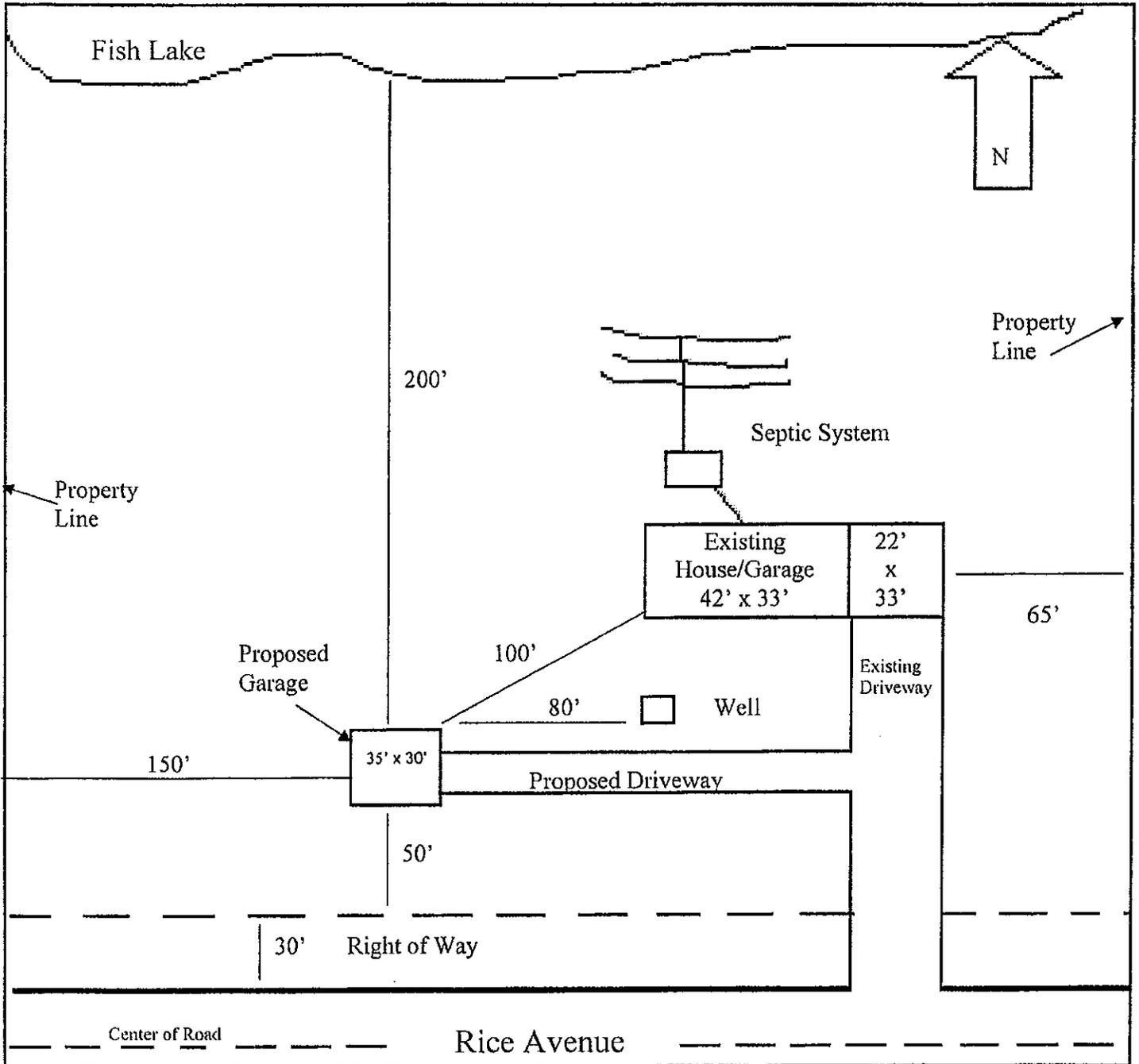
Check box when complete:

- | | |
|---|---|
| <input type="checkbox"/> Soils information | <input type="checkbox"/> Traffic generation |
| <input type="checkbox"/> Lakes, streams and wetlands | <input type="checkbox"/> Landscape plan including existing vegetation |
| <input type="checkbox"/> Existing land uses onsite and neighboring properties | <input type="checkbox"/> Roads labeled, access to lot/driveway |
| <input type="checkbox"/> Areas subject to flooding | <input type="checkbox"/> Sewage treatment plans |
| <input type="checkbox"/> Existing and proposed structures, building footprints and setbacks | <input type="checkbox"/> Storm water and Erosion Control plans |
| | <input type="checkbox"/> Working and abandoned wells |

SAMPLE SITE PLAN

- Property Lines
- North Arrow

Scale of Drawing: 1 square = _____ feet



Check box when complete:

- | | |
|---|---|
| <input type="checkbox"/> Soils information | <input type="checkbox"/> Traffic generation |
| <input type="checkbox"/> Lakes, streams and wetlands | <input type="checkbox"/> Landscape plan including existing vegetation |
| <input type="checkbox"/> Existing land uses onsite and neighboring properties | <input type="checkbox"/> Roads labeled, access to lot/driveway |
| <input type="checkbox"/> Areas subject to flooding | <input type="checkbox"/> Sewage treatment plans |
| <input type="checkbox"/> Existing and proposed structures, building footprints and setbacks | <input type="checkbox"/> Storm water and Erosion Control plans |
| | <input type="checkbox"/> Working and abandoned wells |



Minnesota State Contractor License Law



Notice to Homeowners: Be Sure Your Contractor is Licensed

Know Your Rights

The State of Minnesota recently adopted a statewide "Contractor and Remodeler License Law." This law is designed to protect the consumer by requiring that contractors be licensed with the State. Contractors must apply to the State, post a bond, and show proof of insurance and competency. The law gives homeowners reasonable assurance that they are dealing with a reputable, professional contractor, and a place they can call to get general contractor information.

Getting Information on a Contractor

Contractors, with a few exceptions, who contract with a homeowner to perform home construction, remodeling, or repair, must be licensed with the Minnesota Department of Commerce. Homeowners can call the Commerce Department Licensing Division at 1-800-657-3602, 651-296-2488 or visit the web site @ www.commerce.state.mn.us to obtain information on a specific contractor. Contractors must display their license number on their advertising and they must make it available to consumers. Building permits cannot be granted to contractors who are not properly licensed by the state.

Exceptions to Being Licensed

State law exempts contractors who have gross annual receipts from the construction business of less than \$15,000.00. Also exempt are specialty contractors who perform only one specialty skill.

Homeowner Rights if a Contractor is Not Licensed

If your contractor is required to be licensed by the State of Minnesota and you find that he/she is not, you may still have recourse under the law. Generally, the law provides that a contractor who is working in violation of the Minnesota State License Law has no lien rights and may not be able to enforce a contract signed with a homeowner. If you find yourself in this situation, you should consult with an attorney to get sound legal advice. You should never knowingly hire someone who is deliberately violating the State License Law.

Working on Your Own Home

You can obtain permits to do work on your own home. The License Law was written to insure a reasonable degree of protection for you as the consumer of construction services, not to discourage homeowners from doing work on their own property. For your safety, building permits are required for most construction projects.

For more information on State Licensing, contact the
Minnesota Department of Commerce at 800/657-3602 or 651/296-2594

