



PERMIT # _____

ATHENS TOWNSHIP ~ DECK PERMIT APPLICATION

Submit Applications to: Permits@rumrivercc.com
General Questions ~ Andy: Andy@rumrivercc.com or 763-291-3704

NOTICE: THIS APPLICATION BECOMES A NUMBERED PERMIT AFTER THE REVIEW IS COMPLETE AND PAYMENT OF FEES. WORK IS NOT TO BEGIN PRIOR TO ISSUANCE.

APPLICANT IS THE: OWNER CONTRACTOR

SITE ADDRESS: _____ PARCEL ID #: _____

PROPERTY OWNER NAME _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
PHONE # _____ EMAIL _____

CONTRACTOR NAME _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
PHONE # _____ EMAIL _____

CONTRACTOR STATE LICENSE #: _____ VERIFIED BY OFFICE STAFF: _____

APPLICANT CONTACT NAME: _____ PHONE #: _____

VALUATION (LABOR & MATERIALS): \$ _____

PROJECT DESCRIPTION: _____

The undersigned acknowledges to have read this application and the above information is correct. Applicant also understands by signing this application that he/she could be held responsible for any violation of compliance with all applicable laws and ordinances of the ruling jurisdiction.

APPLICANT SIGNATURE _____ PRINTED NAME _____

DATE _____ ***I AM SUBMITTING THE APPLICATION, DECK PLAN DETAILS, BUILDING PLANS & SITE PLAN**

OFFICE USE ONLY

DATE **ALL** REQUIRED INFORMATION WAS RECEIVED: _____

PERMIT FEE \$ _____

APPROVALS:

ZONING _____ DATE _____

ZONING FEE \$ _____

BUILDING _____ DATE _____

PLAN REVIEW FEE \$ _____

PAYMENT INFO:

STATE SURCHARGE \$ _____

PAYMENT RECEIVED BY _____

TOTAL FEES \$ _____

CASH _____ CK# _____

RECEIPT #: _____ DATE _____

New Deck Permit Submittal Documents

Submit Applications or Scheduling Requests to: Permits@rumrivercc.com

General Questions ~ Andy: Andy@rumrivercc.com or 763-291-3704

Required Documents:

1. Building Permit Application
2. Deck Plan Details (*separate document, part of required submittals*)
3. Building Plans
4. Site Plan

NOTE: All permit application documents **MUST** be turned in at the same time.

Building Permit Application:

Describe proposed work, site location, contractor and owner contact information, contractor state license number, valuation estimate, signature and date.

Deck Plan Details:

Fill out completely as part of the submittal package.

Building Plans:

Show in detail the extent of proposed work to include locations of footings, posts, beams, stairs, house cantilever if present and direction of floor joists.

Site Plan: Show:

- 1) How deck is oriented and attached to house
- 2) Distances to side and rear lot lines, septic tanks and drain field.

License Requirements:

Applicants must be property owner or Licensed Contractor.

Deck Plan Details

Fill in the blanks

Deck Width _____

Joist Length _____

Beam Size _____

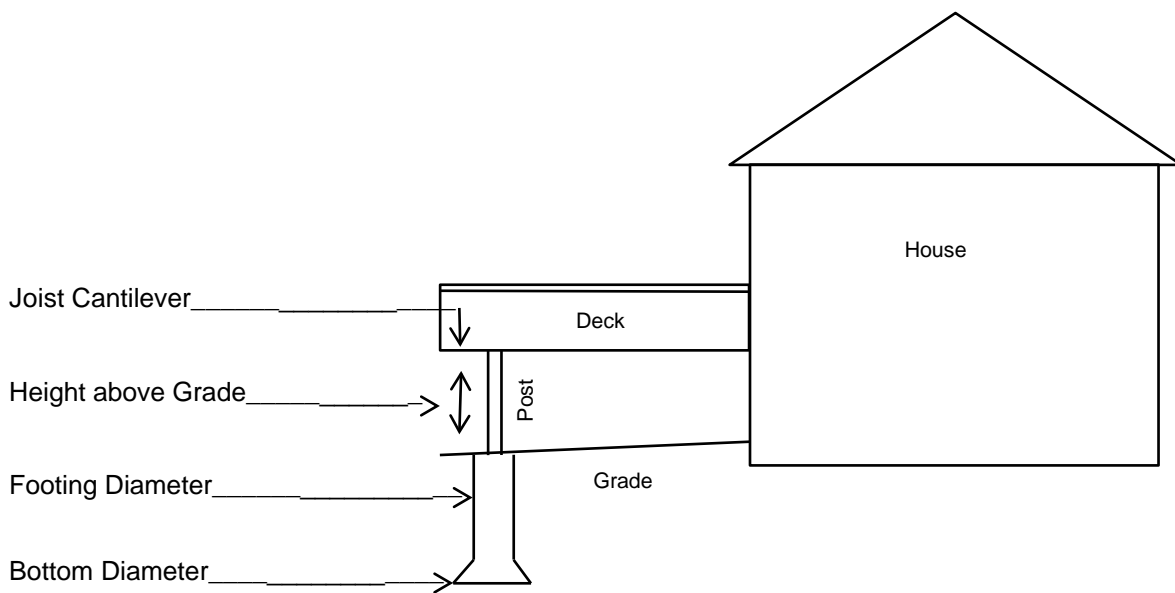
Joist Size _____

Post Size _____

Joist Spacing _____

Post Spacing _____

Number of Posts _____



APPLICATION CHECKLIST:

Address _____

Yes No

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Is a future porch being considered? |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Will there be a hot tub or spa on the deck? |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. Is deck attached to a house cantilever? If yes, provide special design. |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Is a guardrail required (over 30 inches above grade)? |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Is a handrail required on the stairs (4 or more risers)? |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Does deck site plan show distance to property lines and buildings? |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Using composite deck materials? If yes, identify _____ |

DECK SITE PLAN

ADDRESS: _____

~ SHOW THE DECK LOCATION TO THE EXISTING STRUCTURES AND SEPTIC SYSTEM.

~ SHOW THE DISTANCE TO THE PROPERTY LINES.

