

Commercial Building Permit Requirements

The following is a summarized list of requirements when applying for construction of new commercial buildings. The purpose of these requirements is to comply with the MN State Building Code standards. Zoning and Engineering details are reviewed separately through those respective offices.

Permit Application. Separate permits are required for Building, Plumbing, HVAC, Electrical, Fire Suppression and On-Site Sewage Treatment systems.

Certificate of Survey. Must be completed by a registered surveyor and include all property lines, existing and proposed structures, drainage and utility easements, proposed grading topography, wetlands (if any), location of proposed on-site septic system and the water well.

Building Plans. Must include civil, architectural, structural, mechanical and plumbing. Energy code compliance verification can be provided within the building plans.

Plumbing Plans. Are reviewed by Minnesota Department of Labor and Industry (DLI). www.dli.mn.gov

Mechanical Plans. Must be designed and stamped by a licensed mechanical engineer. The plans and specifications shall also include provisions for commissioning the system after completion and prior to issuing a certificate of occupancy.

SSTS Design and Management Plan. This permit requires a licensed designer and installer.

Copy of Special Inspections and Testing. Shall be provided according to the MSBC Chapter 17.

Any project including elevators or related devices must apply and receive approval from the State DLI under review in accordance with MN Rules Chapter 1307.

The above information is an overview of required submittal documents for commercial construction. Every building project has unique circumstances that will be addressed on an individual basis.

In addition to the paper copies requested, be prepared to also provide an electronic version of all documents and submittals for retention purposes.

For questions contact Building Official, Andy Schreder at andy@rumrivercc.com or 763-291-3704.

