

# Permits

## Frequently Asked Questions

### When is a permit required?

Permits are required for work on commercial and residential structures to ensure compliance with minimum standards according to the Minnesota State Building Code.

Examples are: all new construction involving remodeling, additions, decks, porches, roofing, siding, window or door replacements, and installation of new or replacement of existing mechanical and plumbing systems. Minor repairs and smaller work may not require a permit. Manufacturer specific requirements are also part of the permit process.

### How much does a permit cost?

The cost of a permit is based on either an established set fee or valuation of the project, depending on the type of work to be performed.

Permit fees are determined based on the cost of service for which the fee is imposed. No taxpayer dollars are to be spent on this process. Building permits and inspections are entirely self-funded and have no net impact on a jurisdiction's general fund.

### Who should get the permit?

An owner or authorized agent can get the permit. However, it is recommended that the person or company doing the work should get the permit. The same process and requirements apply whether a contractor or homeowner obtains the permit. Whoever obtains the permit shall pay the permit fees and, "be responsible for all aspects of the project including all required inspections".

In most cases, local ordinance or state law requires homeowners to hire only licensed contractors. To obtain more information on State Licensed Contractors, contact:

Minnesota Department of Labor & Industry:  
443 Lafayette Road N  
St. Paul, MN 55155

or Website: [www.dli.mn.gov](http://www.dli.mn.gov)  
Phone: 651-184-5005 or 1-800-342-5354  
Email: [dli.communications@state.mn.us](mailto:dli.communications@state.mn.us)

At Rum River Construction Consultants ([RRCC](http://www.rumrivercc.com)) we encourage applicants to save time and resources when submitting permit documents for review. Therefore, we request all permit documents be sent in PDF form via e-mail to: [permits@rumrivercc.com](mailto:permits@rumrivercc.com). Paper copies of documents are accepted on a case-by-case basis. City staff can forward the documents to us for processing. If you have difficulty submitting PDF documents electronically, please let us know so we can assist with this process.

For general questions with residential projects contact Brant Schreder at 763-458-8294 or email [brant@rumrivercc.com](mailto:brant@rumrivercc.com). For questions with commercial projects contact Building Official Andy Schreder at 763-291-3704 or email: [andy@rumrivercc.com](mailto:andy@rumrivercc.com).